

Course Number: Course Title [Ex: CRS 101: Sample Syllabus]

Semester: (e.g., Fall 2026)

Credit Hours:

Course Modality: (In-person, Synchronous/Asynchronous Online, Hybrid)

Direct Link to Course in D2L (MyCourses):

Classroom location: (Remove If Online)

Times and days class meets: (If Applicable)

Course dates:

Instructor and Contact Information

Instructor name:

SIU email address:

Office location/office hours access (If Online):

Office phone:

Student engagement opportunities (office hours):

TA/Co-Instructor name: (If Applicable)

SIU email address:

Office location:

Office phone (if applicable):

Student engagement opportunities (office hours):

Course Description, Goals, and/or Topics

Prerequisites (If Applicable)

- CRS #: Title

Student Learning Outcomes

By the end of this course, students will be able to...

- 1.
- 2.
- 3.

Course Materials and Fees

Required Texts and Materials and Fees

myTextbooks Program

All the required course materials for your classes are being delivered through myTextbooks, the campus-wide affordable course materials program. Your Bursar bill will be charged automatically, so you will not need to make a separate purchase.

(Choose the applicable message for the applicable course):

- For this course you will be able to access your eBooks and courseware through the My Materials link in D2L.

OR;

- For this course we will be using a physical (print) book. You will receive an email confirming your materials are ready for pickup. Upon receipt of the email, please bring your Student ID to the online order pickup area at the campus store to pick up your print course materials. **Note:** If you drop this course on, or before, the last day of the DROP/ADD period (check the academic calendar [here](#)), when you return your physical course material to the campus store, your account will be refunded.

(Include if faculty/department chooses)

If you wish to opt-out of this program, please follow the steps below by the last day of the add/drop period for the course, as indicated on the [Registrar's website](#):

- 1) Go to [Opt-Out Portal \(https://ACCESSPortal.follett.com:443/0625\)](https://ACCESSPortal.follett.com:443/0625)
- 2) Create an account using your student email account
- 3) Select Opt-Out to opt-out of the entire program. You will have an opportunity to opt back in if you choose to do so.
- 4) You can also Opt-Out from the student-specific link provided in the email from noreply@follett.com.

Important: If you Opt-Out, you will no longer have access to your required digital materials and will need to purchase required materials on your own. If you have required physical (print) materials that you have already picked up from the campus store, please return the physical material(s) before opting out.

If you have any questions about myTextbooks or the charge to your student account, please contact the campus store by phone at (618) 536-3321 or via [email](mailto:mytextbooks@siu.edu) at mytextbooks@siu.edu.

Recommended (Optional) Texts and Other Materials

Assignments, Readings, and Activities

Course Assignment Details



Grading

Evaluation Criteria

Assignment Category	Points
	nn
	nn
	nn
	nn
	nn
	nn
	nn
	nn

Grading Scale

Letter Grade	Percentage of Points
A	nn-nn
B	nn-nn
C	nn-nn
D	nn-nn
E	nn-nn

Course Policies

Attendance Policy



Policy on Missed or Late Work

Communication Policy

Note: instructors should describe their rules or preferences for communication with students. Faculty are required to give a policy for responding to student emails within a reasonable and clearly defined time frame. Students are expected to check their University email account regularly; see [SIU's email policy for official correspondence with students](#).

Use of Artificial Intelligence (AI)

Resources for Students

Note: include information about those resources most relevant to students in this specific course. See the SIUC Syllabus Guidelines for further information.

Provost Syllabus Attachment

Note: see the [Provost Office's Forms website](#) to obtain the current semester's syllabus attachment, which must be included with all syllabi

Course Schedule

Week	Topics	Readings and Activities	Assignments	SLO(s) Measured
Week 1 Start - End				
Week 2 Start – End				
Week 3 Start – End				
Week 4 Start – End				
Week 5				



Week	Topics	Readings and Activities	Assignments	SLO(s) Measured
Start – End				
Week 6 Start – End				
Week 7 Start – End				
Week 8 Start – End				
Week 9 Start – End				
Week 10 Start – End				
Week 11 Start – End				
Week 12 Start – End				
Week 13 Start – End				
Week 14 Start – End				
Week 15 Start – End				

