

**PLANNING CALENDAR  
OFFICE OF THE PROVOST AND VICE CHANCELLOR  
FOR ACADEMIC AFFAIRS  
July 1, 2025 - June 30, 2026**

<b><u>Date</u></b>	<b><u>Item Description</u></b>
<b><u>July 2025</u></b>	
July 1	Deadline for Fall 2025 Graduate Assistantship contracts due to Graduate School
July 1	Conflict of Interest/Conflict of Commitment Disclosures for FY2026 begin
July 7	IHEIS Data Collection, Summer Enrollment AY 2024-2025 Open Date
July 7	IHEIS Data Collection, Graduation (July 1, 2024 – June 30, 2025) Open Date
July 10	BOT Meeting, Southern Illinois University School of Medicine, Springfield
July 15	Changes to NTT faculty Tentative Workload Assignment must be made before this date (see Section 13.03 of the current CBA)
July 15	Deadline for receipt of Graduate School Tuition Scholarship applications for Fall Semester 2025
July 28	Summer Grading Opens
July 31-Aug. 1	Summer Session Final Exams
<b><u>August 2025</u></b>	
August 1	Summer Session Ends
August 2	Summer 2025 Student Employment Ends
August 3	Fall 2025 Student Employment Begins
August 6	Summer Semester Final Grades due at 8:00 am
August 7	IPEDS Registration Opens – Registration; Report Mapping; Institution ID; IC – Header
August 8	Program Quality Assurance Report due to President’s Office (presented to the Board 9/18/25)
August 15	Self Studies due from Programs scheduled for review in 2025-26
August 18	Fall Semester begins
August 18	IHEIS Data Collection, Dual Credit and Remedial/Co-Requisite Course Assignment Collection AY 2023-2024 Open Date
August 22	IHEIS Data Collection, Spring Enrollment AY 2024-2025 (include Winter Term if on Trimesters or Quarters) Close Date
August 25	Deadline for receipt of Graduate Scholarship Program Applications for Fall Semester 2025
August 31	Conflict of Interest/Conflict of Commitment Disclosures for FY2025 deadline
<b><u>September 2025</u></b>	
TBD	IPEDS Fall Collection Opens – Institutional Characteristics; Completions; 12-Month Enrollment
September 4	Graduate School Workshop for new Graduate Assistants
September 11	Workshop for Directors of Graduate Studies
September 12	Deadline to apply for December 2025 Graduation
September 18	BOT Meeting, SIUE East St. Louis Center
<b><u>October 2025</u></b>	
October 1	Financial Value Transparency and Gainful Employment reporting due

<b><u>Date</u></b>	<b><u>Item Description</u></b>
October 1	Catalog and Programs Changes (Forms 90 & 90A) requesting additions/deletions modifications of courses and changes to program descriptions and/or requirements; Course Specific Fee Requests (formerly Form 100s) requesting changes for fee-based graduate or undergraduate-level courses due to Associate Provost for Academic Programs' Office
October 2	Assembly of Fellows
October 2-5	Family Weekend
October 3	IHEIS Data Collection, Graduation FY (July 1, 2024 – June 30, 2025) Close Date
October 3	IHEIS Data Collection, Summer Enrollment AY 2024-2025, Close Date
October 6	Sabbatical reports for all represented faculty whose sabbatical ended in the prior semester due to Chair/Director (see Section 15.03.g. of the current CBA; Reports due by beginning of week 8 of semester).
October 10	Outstanding Dissertation and Thesis Award Nominations due to Dean of Graduate School
October 10	Willis Swartz Graduate Student Scholarship Award Nominations due to Dean of Graduate School
October 15	Program Assessment Reports due for all SIU Programs.
October 16	IPEDS Fall Collection Closes
October 24	IHEIS Data Collection, Dual Credit and Remedial/Co-Requisite Course Assignment Collection AY 2024-2025 Close Date
October 20-25	Homecoming
October 31	University Performance Report due to President's Office (presented to the Board 12/04/25)
<b><u>November 2025</u></b>	
TBD	Academic Program Efficiency and Effectiveness Report due to President's Office (due to IBHE _____)
November 1	Chancellor's Scholarship applications are due to the Academic Scholarship Office
November 1	Sabbatical leave applications for FY27 due to Office of the Associate Provost for Academic Administration
November 1	Sabbatical reports for all represented Faculty whose sabbatical ended in the prior semester due to Office of the Associate Provost for Academic Administration
November 3	Catalog and Program Changes – APAP submission deadline to Registrar's Office
November 14	Promotion and/or Tenure dossiers due to Office of the Provost and Vice Chancellor
November 15	Deadline for receipt of Graduate School Tuition Scholarship Applications for Spring Semester 2026
<b><u>December 2025</u></b>	
TBD	IPEDS Winter Collection Opens – Student Financial Aid; Graduation Rates; 200% Graduation Rates; Admissions; Outcome Measures
TBD	IPEDS Spring Collection Opens –Fall Enrollment; Finance; Human Resources; Academic Libraries
December 1	REACH opens
December 1	Susan C. Thrasher Award opens
December 1	NTT Re-Employment Notification: Schools must notify non-continuing NTT faculty of a decision to re-employ or not re-employ as a NTT faculty member for the following spring semester (see Section 9.02 of the current CBA)
December 1	Graduate Assistant Re-Employment Notification: Schools must notify a Graduate Assistant of a decision to re-employ or not re-employ as a Graduate Assistant for the following spring semester
December 1	Deadline date for Spring 2026 Graduate Assistantship contracts due to Graduate School
December 2	Chancellor's Holiday Coffee/Service and Retirement Awards for Faculty and Staff
December 4	BOT Meeting, Southern Illinois University Carbondale

<b><u>Date</u></b>	<b><u>Item Description</u></b>
December 8	Fall Grading Opens
December 8-12	Fall Semester Final Exams
December 9	Catalog Proofing begins for academic units
December 12	Fall Semester ends
December 12	Academic Excellence Ceremony
December 13	Fall Commencement
December 15	Full-time and Part-time NTT Faculty member if eligible must receive notification of non-reappointment or conversion to continuing decision (see Section 9.03 of the current CBA)
December 15	Sabbatical Reports for all non-represented faculty whose sabbatical ended in the prior semester due to Chair/Director (see Section V.G. of the leaves/Absence Policy for Faculty and A/P)
December 15	Winter Session Begins
December 17	Fall Semester Final Grades due at 8:00 am
December 24	Last day for Fall 2025 Student Employment
December 25	First day for Spring 2026 Student Employment
<b><u>January 2026</u></b>	
Not Available	IHEIS Data Collection, Fall Enrollment AY 2025-2026 Open Date
January 1	Administrative/Professional Performance Evaluations for 2025 review period open date
January 5	Deadline for receipt of Graduate Scholarship Program applications for Spring Semester 2026
January 11	Winter Intersession Ends
January 12	Spring Semester begins
January 16	Doctoral Fellowship nominations due to Graduate School
January 23	Master's Fellowship nominations due to Graduate School
January 23	Graduate Dean's Fellowship applications/nominations due to Graduate School
January 23	PROMPT assistantship applications/nominations due to Graduate School
January 26	Creative Activity Award (through REACH) application deadline: 11:59pm on January 26th
January 30	Catalog Proofing ends for academic units
<b><u>February 2026</u></b>	
Not Available	Cost Study to IBHE – Academic Discipline Cost Study, Form C, Instructional Cost Estimates
TBD	IPEDS Winter Collection Closes
February 1	Native American Scholarship applications due to Graduate School
February 4	Workshop for Directors of Graduate Studies
February 6	Spring 2026 Graduation Application Deadline
February 6	Graduate School 3MT Competition (tentative)
February 27	Morris Fellowship nominations
<b><u>March 2026</u></b>	
Not Available	IHEIS Fall Enrollment Data Collection, AY 2025-2026 Close Date
March 2	Sabbatical reports for all represented faculty whose sabbatical ended in the prior semester due to Chair/Director (see Section 15.03.g. of the current CBA; Reports due by beginning of week 8 of semester).
March 13	Dissertation Research Assistantship Award (DRA) nominations due to Colleges (colleges may have earlier deadline)
March 27	Sabbatical reports for all represented Faculty whose sabbatical ended in the prior semester due to Office of the Associate Provost for Academic Administration
March 27	Dissertation Research Assistantship Award (DRA) nominations due to Graduate School
March 31	The Higher Learning Commission Annual Institutional Data Update

<b><u>Date</u></b>	<b><u>Item Description</u></b>
<b><u>April 2026</u></b>	
TBD	IPEDS Spring Collection Closes
TBD	Saluki Remembrance Day
TBD	Faculty and Staff Excellence Awards
April 1	Deans respond to internal and external Program Review reports and departmental response. Memos due in Provost Office, including the office of the Associate Provost for Academic Programs
April 1	Administrative/Professional Performance Evaluations for 2025 to Labor and Employee Relations prior to April 1
April 9	Research and Creative Activities Forum
April 11	Honors Day
April 15	Deadline for receipt of Graduate School Tuition Scholarship Applications for Summer Semester 2026
<b><u>May 2026</u></b>	
Not Available	IHEIS Data Collection, Spring Enrollment AY 2025-2026 (include Winter Term if on Trimesters or Quarters) Open Date
May 1	Annual review of NTT faculty member who has completed at least one semester due by this date (see Section 11.02.a of the current CBA)
May 1	NTT Re-Employment Notification: Schools must notify non-continuing NTT faculty of a decision to re-employ or not re-employ as a NTT faculty member for the following fall semester (see Section 9.02 of the current CBA)
May 1	Graduate Assistant Re-Employment Notification: Schools must notify Graduate Assistants of a decision to re-employ or not to re-employ as a Graduate Assistant for the following fall semester
May 1	Deadline for Summer 2026 Graduate Assistantship contracts to be submitted to Graduate School
May 1	Tentative Workload Assignments must be issued to full time or continuing appointment NTT faculty member (see Section 13.03 of the current CBA)
May 1	Annual evaluations (aka pre-tenure review letters) due to Tenure-track Faculty (see Section 13.02 of current CBA)
May 1	Deadline for Graduate Scholarship Program applications for Summer Semester 2026
May 4	Spring Grading opens
May 4-8	Spring Semester Final Exams
May 8	Spring Semester Ends
May 8	All workload assignment meetings for Faculty and approved workload assignments (except Library Affairs) to have been completed prior to end of semester (see Section 8.02.c. of the current CBA)
May 8	Full-time and Part-time NTT Faculty members if eligible must receive notification of non-appointment or conversion to continuing decision (see Section 9.03 of the current CBA)
May 8	Sabbatical Reports for all non-represented faculty whose sabbatical ended in the prior semester due to Chair/Director (see Section V.G. of the Leaves/Absences for Faculty and A/P policy)
May 8	Academic Excellence Ceremony and Reception
May 9	Spring Commencement
May 9	Last day for Spring 2026 Student Employment
May 10	First day for Summer 2026 Student Employment
May 11	Intersession Begins
May 13	Spring Semester Final Grades due by 8:00 am

<b><u>Date</u></b>	<b><u>Item Description</u></b>
May 31	Sabbatical reports for all non-represented faculty whose sabbatical ended in the prior semester due to Office of the Associate Provost for Academic Administration
<b><u>June 2026</u></b>	
June 5	Intersession Ends
June 8	Summer Session Begins
June 19	Summer 2026 Graduation Application Deadline
June 30	All workload assignment meetings and approved workload assignments for Library Affairs tenured/tenure-track Faculty to have been completed by the end of the fiscal year (see Section 8.02.d. of the current CBA)
June 30	Addition/Deletion Report due to IBHE
June 30	Conflict of Interest/Conflict of Commitment Disclosures for FY2025 end (COI/COC reports due by August 31, 2026)